



CALIFORNIA DEPARTMENT OF
FOOD & AGRICULTURE

Karen Ross, Secretary

April 4, 2017

DMS NOTICE
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TO: WEIGHTS AND MEASURES OFFICIALS

SUBJECT: Training Class – Retail Motor Fuel Dispenser Examinations Training

The Division of Measurement Standards (DMS) will host a National Institute of Standards and Technology, Office of Weights and Measures (NIST OWM) seminar June 12-16, 2017, in Sacramento.

Purpose: This 5-day seminar will teach students how to conduct an official examination by properly applying all applicable NIST Handbook 44 requirements and in accordance with the minimum procedures outlined in the NIST Examination Procedure Outlines (EPOs) for Retail Motor Fuel Dispensers. The session includes formal lecture, class discussion, group exercises, audio-visual presentations, and some hands-on practice in both the classroom and field.

Instructor(s): Tina Butcher (NIST), Mike McGoff (PA), Josh Nelson (OR), and Scott Simmons (CO).

Learning Objectives: The training objective is to provide weights and measures officials a basic understanding of:

- Applicable Portions of NIST Handbook 44
- Security Sealing – Physical and Electronic
- Appropriate Test Equipment
- Proper Test Procedures
- NIST Examination Procedures Outlines (EPO)

Minimum Requirements for Successful Completion (e.g., to receive a NIST training certificate): To obtain a course certificate for this class, students must be in attendance for the entire class; participate in all group activities that are planned; and achieve a score of 70 percent or higher on a final exam, which will be administered on the last day of the class. Students who do not fulfill these requirements will not receive a certificate of completion.

Registration Instructions: With written approval from your county sealer, indicate your interest to Tammy Sulli by email at tammy.sulli@cdfa.ca.gov by April 21. Persons selected to attend will receive further instructions on registering with NIST OWM. Class size is limited to 24 students. All seats have been allocated to California officials. DMS is seeking balanced representation from all county area groups.

Sincerely,

Kristin Macey
Director

cc: Gary Leslie, County/State Liaison, CDFA

